

SECTION 00010 - REQUEST FOR PROPOSALS

THE DADE COUNTY, BOARD OF EDUCATION (the “Board”), pursuant to the provisions of O.C.G.A. § 36-91-1, *et. seq.*, herein seeks competitive Proposals from general contractors for the project known as: “Modifications to Buildings 2010 and 2021: Dade Elementary School”, located at 306 Wolverine Drive Trenton, GA 30752 (the “Project”).

In general, the project includes the removal and replacement of HVAC systems. The project also includes all associated electrical, mechanical, ceiling, painting and other work noted in the construction documents. The requirements for construction of the Project, and the duties and responsibilities of the contractor whose Proposal is accepted (“Successful Contractor”), are set forth in the Contract Documents which include the Instructions to Proposers; the Contract for Construction and Incorporated General Conditions (the “Contract”); any supplementary and other conditions; the drawings; the specifications; and any addenda issued by the Architect.

Any contractor submitting a Proposals must obtain copies of the Contract Documents by contacting the Project Architect, KRH Architects, 855 Abutment Road, Suite 4, Dalton, Ga. 30721, Ph 706-529-5895 or via email at mparton@krharchitects.com. A non-refundable deposit in the amount of **\$25.00** is required for each set of the Contract Documents. Documents will be issued in PDF format. Payment must be made by company check, or cashier’s check, issued by a responsible bank or trust company, payable to the Architect. **Any contractor submitting a Proposal must procure a complete set of the Contract Documents from the Project Architect.** The Architect will also make available the Proposal Form as well as the Contractor’s Qualification Statement and Questionnaire and the Subcontractor’s Qualification Statement and Questionnaire, all of which must be fully completed and submitted with any Proposal.

All documents are available for inspection by the public at the office of the Architect identified above. The Contract Documents require, among other things, the furnishing of all materials, labor, and equipment for construction of the Project. The Board reserves the right to make available other relevant documents or information concerning the Project.

This is a federally funded project in which all contractors and subcontractors must comply with the Davis-Bacon and Related Acts. These apply to contractors and subcontractors performing on federally funded or assisted contracts in excess of \$2,000 for the construction, alteration, or repair (including painting and decorating) of public buildings or public works. Contractors and subcontractors must pay their laborers and mechanics employed under the contract no less than the locally prevailing wages and fringe benefits for corresponding work on similar projects in the area and submit weekly payrolls.

For prime contracts in excess of \$100,000, contractors and subcontractors must also, under the provisions of the Contract Work Hours and Safety Standards Act, as amended, pay laborers and mechanics, including guards and watchmen, at least one and one-half times their regular rate of pay for all hours worked over 40 in a workweek.

Minority and female firms are encouraged to participate in this Federal funded project. Procurement shall be in compliance with the Common Rule, 2 CFR § 200 Uniform Administrative Requirements, Cost Principals and Audit Requirements for Federal Awards.

Contractors as well as recipients of federal financial assistance must be registered at Sam.gov and have an active DUNS number. To determine if a proposed contractor is debarred, grantees should check the federal SAM database as www.sam.gov. Active registration in SAM is required for all federally funded projects.

Please see the Contract Documents for further information regarding federal requirements.

Any Contractor who intends to submit a Proposal is required to attend a Pre-Proposal Meeting, which will be held on February 2, 2023, at 10:30 a.m. at the Project Site. Please arrive early and check in at the front office. Any contractor arriving more than 5 minutes late will not be permitted to attend.

A Proposal must strictly comply with all requirements set forth in the Instructions to Proposers. A Proposal must contain the completed Proposal Form which sets forth the Contractor's proposed lump sum contract price for full and complete construction of the Project in conformity with all requirements of the Contract Documents. A Proposal must also include the Contractor's Qualification Statement and Questionnaire, and a fully executed Bid Bond in the amount of five percent (5%) of the proposed lump sum contract price (exclusive of any alternates and unit prices) in the form required by the Instructions to Proposers. A Proposal must also include completed forms contained in Section 00160 – Federal Requirements.

Any contractor who intends to submit a Proposal is required to visit the Project Site and familiarize itself with the local conditions under which the required work is to be performed and include in its lump sum cost all necessary expenses required to perform and complete the Project.

In evaluating Proposals, the Board may seek additional information from any contractor concerning such contractor's Proposal or its qualifications to construct the Project.

The Board intends to award the contract to the responsible and responsive contractor whose Proposal is determined in writing to be the most advantageous to the Board, and takes into consideration the following evaluation factors which are listed below:

- A. General Background / Firm History (5 Points)
- B. Financial Status and Bonding (5 Points)
- C. Proposed Project Personnel (20 Points)
- D. Company Experience (20 Points)
- E. Legal Proceedings (5 Points)
- F. Project Specific Approach (10 Points)
- G. Project Specific / Company Safety Plan. (5 Points)
- H. Exceptional Qualifications (5 Points)
- I. The Contractor's proposed lump sum fee (20 Points).
- J. The completeness and accuracy of proposal. (5 Points)

Proposals must be submitted in a sealed envelope/box, plainly labelled as "Modifications to Buildings 2010 and 2021: Dade Elementary School" and received by the Board, in its offices located at 52 Tradition Lane, Trenton, Georgia 30752, no later than 2:00 p.m. on February 17, 2023. A total of 2 hard copies and one PDF on a storage device are required. Please tab each section/form individually. The Board will receive such Proposals at such time and place. Proposals received after said time will not be accepted. At the discretion of the Board, and in conformity with the applicable provisions of Georgia Law, the Board may afford contractors an opportunity for subsequent discussion, negotiation, and revision of Proposals. The Board reserves the right to reject any or all Proposals and to waive any technicalities or formalities.

Each Contractor is responsible for ensuring its Proposal complies with Georgia law, including but not limited to all state and local laws, rules, regulations, ordinances, and policies. Each Proposal must include an affidavit meeting all requirements of O.C.G.A. § 13-10-91, verifying compliance with applicable Federal work authorization program. The form for such affidavit is attached as an exhibit to the Instructions to Proposers.

Contractors understand and agree that the Proposal it submits to the Board for consideration shall remain open for acceptance by the Board and same shall be honored by the contractor, for a period of sixty (60) days from the date set forth hereinabove for the receipt of Proposals.

Any questions or comments concerning this Request for Proposals should be addressed in writing to the Architect at mparton@krharchitects.com .

Contractor must have minimum Worker's Compensation and General Liability Insurance in full force and effect and submit evidence of such insurance policy to the satisfaction of the Board. The Board will not consider any Proposal that is not accompanied by satisfactory evidence that the contractor holds any and all necessary or required Federal, State, or local licenses and/or permits. The Board's acceptance of any such evidence of the applicable insurance policy or licenses or permits does not alter or change a contractor's responsibility to comply with such specifications. Pursuant to O.C.G.A. § 13-10-91, all contractors and sub-contractors performing work within the State of Georgia in accordance with or related to a contract with a public employer must register and participate in a federal work authorization program. The contractor shall provide certification of such registration and participation in a Federal work authorization program to the Board. Each contractor shall submit with its Proposal a copy of its current Business License and/or Occupational Tax Certificate issued in the state in which the Contractor resides. If a contractor cannot provide such license, it will be required to obtain one from the City of Trenton / Dade County if it is awarded the construction contract for the Project.

DADE COUNTY, GEORGIA,
BOARD OF EDUCATION