

TIPS TRICKS 2020

DADE COUNTY TECHNOLOGY

Do Not Disturb

Ever feel lonely like no one is calling you on your classroom or office phone?

The most likely reason you might not be receiving any calls to your classroom is that your phone could be in Do Not Disturb mode. Below is how to check for Do Not Disturb mode on both types of phones.

First, the Fanvil X5U (the phone found in most regular classrooms)...



When the phone is not in use, the third button from the left just below the display (see photo above... arrow 1) is a toggle switch that turns Do Not Disturb mode on and off. When Do Not Disturb is toggled on, the icon on the screen will be red (see photo above... arrow 2) and there will be a small dash in a filled red circle at the top right corner of the screen (see photo above... arrow 3).

To toggle the phone out of Do Not Disturb mode, just press the button below DND.

NOTE: When in Do Not Disturb mode you can still make phone calls on the phone and when each call ends the phone will remain in Do Not Disturb mode.

Next, the Fanvil X7 (the phone found many of our offices)...



NOTE: These phones have a touch screen so there are no buttons associated with the icons.

When the phone is not in use, there is a blue DND icon on the screen (see photo above... arrow 1) that is a toggle switch that turns Do Not Disturb mode on and off. When Do Not Disturb is toggled on, the icon on these phones remains blue. The only way to tell that the phone is in Do Not Disturb mode is the small dash in a filled red circle that appears at the top right corner of the screen (see photo above... arrow 2).

To toggle the phone out of Do Not Disturb mode, just touch the DND icon on the screen.

NOTE: When in Do Not Disturb mode you can still make phone calls on the phone and when each call ends the phone will remain in Do Not Disturb mode.

If you have any questions or comments about this installation, please send a [Technology Work Ticket](#).